

KLF Policy: Trustee Orientation Program

The British Columbia Library Trustees Association offers the Trustee Orientation Program (TOP) on a cost recovery basis. <http://www.bclta.ca/trustee-education/what-is-top>

As part of our mandate to provide professional development for board members, the Kootenay Library Federation will cover a portion of the TOP fee charged by the BCLTA.

The Finance Committee recommends:

1. The KLF will reimburse member libraries for 60% of the TOP fee charged. This support is available to trustees from any KLF member library.
2. Member libraries are responsible for paying the balance of the fees, travel and any other additional costs for the attendees.
3. Working with the BCLTA, the KLF will arrange up to two training sessions per year - one in the East Kootenays, and one in the West Kootenays. Library trustees may attend a session in another part of the province under the same guidelines described in this policy.
4. KLF financial support is only available for trustees who have not previously attended a TOP session.
5. TOP sessions will be arranged annually after April 1st and are contingent on acceptable funding for the KLF from Libraries Branch.