

Kootenay Library Federation
Inaugural Meeting Minutes
27 March 2013

Location: by teleconference

Start Time: 6:35 PM PDT, 7:35 PM MDT

Attending Board members: Don Berriault, Beaver Valley, Chair; Kay Hohn, Salmo, Treasurer; Stephen Gort, 1st Vice Chair, Fernie; Linda Farynowski, 2nd Vice Chair, Creston; Mickey Wojnarowski, Nakusp; Sharon Block, Nelson; Karen McDonnell, Trail; Marie Tremblay, Rossland; Jack Ratcliffe, Kimberley;

Attending Librarians: Marie Onyett, Beaver Valley; Eva Kelemen, Kaslo; Aaron Francis, Creston; Belinda Wilkinson, Trail; Judy Foucher, Greenwood; Marianne Hansen, Salmo

KLF Staff: Joanne Richards, Helen Graham

1. Additions to the Agenda/Approval of the Agenda. Motion to approve: Stephen Gort/Sharon Block. Carried.
2. Approval of the minutes of March 2012 Inaugural meeting: Motion to approve: Stephen Gort/Mickey Wojnarowski. Carried.
3. Receipt/approval of 2012 Financial Statements: Kay Hohn, Treasurer, reported: Reviewed in detail with Joanne. Everything seems satisfactory. Pinnacle Accounting seems to be working well. Stephen: Were Books for Babies (B4B) included in Line 10: Consortium Purchasing? Joanne: In the Notice to Reader prepared by Pinnacle, the Statement of Revenue and Expenditures includes B4B revenue in the Library Contributions and Other Revenue lines; B4B expenditures are recorded in the Library Development. More detail is provided in Schedule 1. On the Income Statement from Simply Accounting (SA), we can see the B4B revenue recorded as the BCLA Grant and in Consortium Purchasing; B4B expenditures are recorded as a separate line in Library Development. There is a SA Project Report that shows the complete details of the year's activities related to B4B.
Motion to approve 2012 Financial Statement: Kay Hohn/Linda Farynowski. Carried.
4. Appointment of the auditor: Joanne and Gloria are pleased with Pinnacle Accounting. Motion to appoint Pinnacle Accounting as KLF auditor: Kay Hohn/Karen McDonnell. Carried.
5. Approval of 2013 budget (provisionally approved October 2012): A few figures have been added or altered since provisionally approved in October. Karen McDonnell - Query: wages seem low in relations to overall budget. Joanne Richards: All the federations are

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light on personnel expenses. The province provides funds to the federations to support and improve libraries services.

Joanne Richards – Updates from October provisional budget: Line 19 - money allocated for KLF Conference, Customizable Child's Card project, OBOK (One Book One Kootenay), Reading Link Challenge;

Line 21 - grants for libraries to support conference attendance;

Line 14 - Shared Collections. Plan to take money out of reserves for shared Large Print Collection, pending LDAG approval. This money may, or may not be used.

Motion to approve the 2013 Budget as amended: Kay Hohn/Linda Farynowski. Carried.

6. Receipt of Report for filing: Motion to accept report: Stephen Gort/Mickey Wojnarowski. Carried

7. Announcement of KLF executive by Eva Kelemen – By acclamation: Don Berriault, Chair; Kay Hohn, Treasurer; Stephen Gort, 1st Vice Chair; Linda Farynowski, 2nd Vice Chair

8. Approval of signing authority – Joanne Richards, Gloria Currie, June Stockdale, Kay Hohn
Motion to approve: Linda Farynowski /Karen McDonnell. Carried.

9. Questions or comments:

Kay: Did we get more from the province for 2013-14 than anticipated? Joanne: yes, we are waiting on our conveyance letter to tell us the intentions for these extra funds. A portion is for the Customizable Child's Card project.

Kay: I would just like to say that Joanne does an awesome amount of work and we thank you for it.

Next meeting: Saturday, May 25, 2013 at the Grand Forks Art Gallery. The LDAG will be held on Friday, May 24 in Greenwood, exact location: TBA.

Adjourned: Motion to adjourn: Kay Hohn 7:02 pm PDT