

# Kootenay Library Federation Regular Board Meeting Minutes 15 May 2010

**Location:** Christ Church Trinity,  
110 7<sup>th</sup> Avenue,  
Invermere, BC

**Attending:**

Board Members: Karen McDonnell, Trail; Laura Harding, Trail; Lyn Gardner, Creston; Stephen Gort, Fernie; Kay Hohn, Salmo; Maureen Krohman, Beaver Valley; Vivienne Robinson, Castlegar; Paula Rogers, Nakusp; Holly Auger, Invermere; Linda Dickerson, Radium; Nancy Mullin, Radium; Karen Bedford, Radium; Susan Uswak, Kimberley; Ray Moore, Nelson; Catherine McCormick, Kaslo; Roberta Rodgers, Cranbrook; Jane Hayes, Kimberley; Shella Gardezi, Grand Forks

Library Directors: Jim Bertoia, Sparwood; Amy Veysey, Salmo; Liz Robinson, Invermere; Belinda Wilkinson, Trail; Heather Buzzell, Grand Forks; Ursula Brigl, Cranbrook, June Stockdale, Nelson; Heather Maisel, Castlegar

PLSB: Ene Haabnitt

KLF: Joanne Richards, Helen Graham

**Minutes:** Helen Graham/ Joanne Richards

**Chair:** Jane Hayes

**Start time:** 11:07 am MDT

**1. Additions to the Agenda/Approval of the Agenda**

Motion to approved agenda, with additions. Catherine McCormick, Second: Vivienne Robinson

**Approval of the Minutes of 17 October 2009**

Approved

**2. Correspondence:** Received thank you note from Margaret Lavender

**3. LDAG Meeting Report:** Jim Bertoia, Chair. LDAG elections: Jim Bertoia, chair; Heather Maisel, vice-chair. KLF Conference scheduled for end of May early June 2011, in the West Kootenays. Discussed: author tour policy, Evergreen user group, virtual social networking workshop, mapping survey for technology staff, on-line scavenger hunt promoting databases, OBOK 2<sup>nd</sup> year - shortlist will be announced in June, winner announced International literacy Day, Sept. 8, events in October - and Roberta Rodger's TOP overview, Thank you Liz and Holly for hosting the LDAG in Invermere.

**4. Ene Haabnitiit – PLSB update:** Toured West Kootenay libraries last week and was impressed with service given in difficult times. PLSB budget will be released

in June. Indications are that there will be the same amount in budget but allocated differently. Operating grants will probably be about the same as last year, but there will be changes to BC One Card Grants. All technology grants will go to SITKA and PLOT.

## **5. Review of Governance Committee meeting minutes and recommendations.**

(handout distributed)

Motion to receive. Holly Auger, Second: Roberta Rodgers. Carried

Strike committees:

**Finance:** Vivienne Robinson, chair; June Stockdale, Ursula Brigl

**Service Review:** (monitor progress of strategic plan) Kay Hohn, chair; Paula Rogers, Heather Maisel

**Policy:** (develop and review) Heather Buzzell, chair; Ray Moore, Roberta Rodgers

**Orientation (to KLF):** Jane Hayes, chair; Jim Bertoia, Lyn Gardner

**Advocacy:** Shella Gardezi, chair; Heather Buzzell, Stephen Gort, Roberta Rodgers, Emma Dressler?

## **6. Old Business**

FYI: Insurance: agreed fall 2009 KLF purchase general liability insurance for \$675/yr, for \$2M coverage. This is not directors & officers liability insurance.

### **Review of Strategic Plan Document/Adoption;**

Move to adopt Strategic Plan. Paula Rodger, Second: Vivienne Robinson.

Carried.

Discussion: Governance Committees will be working groups for implementing Strategic Plan.

Joanne will work on KLF Agreement. Board roles can be set and policy looked at in the Fall.

**BC Library Cooperative:** Joanne elected to the BC Library Co-operative Board to contribute towards making the Co-op viable for all libraries in the province.

Other Co-op news: BiblioCommons, is now available to libraries across the province through the Co-op.

## **7. New Business**

### **➤ Financial Statements:**

Gloria Currie prepared an Income Statement for meeting.

Motion to accept statement. Roberta Rodgers, Second: Vivienne Robinson. Carried.

### **➤ Policy for support of TOP training:**

KLF will arrange and pay for 60% of the fees for TOP training sessions.

Motion to accept policy. Lyn Gardner, Second: Catherine McCormick. Carried.

➤ **Policy for author tours**

Proposed policy distributed.

Motion to accept policy. Kay Hohn, Stephen Gort. Carried

➤ **Policy for travel:**

Proposed policy distributed.

Motion to refer the motion to the policy committee. Roberta Rodgers, Second: Catherine McCormick. Carried.

➤ Kootenay Library Federation Agreement Policy Committee will review fiscal year, to be changed to calendar year.

➤ Committee and working group meetings: Joanne will arrange.

**8. Adjourn:**

Move to adjourn. Ray Moore.

Time: 12:29 pm MDT

**Next meeting:** October 2010, place and time TBA.

Lunch: 12:30 pm – 1:30 pm

**Workshop:** 1:30 pm MDT

1. **Best Practices for Organization Workshop – by Jay Sharun of Western Industrial Relations** – Handout provided.  
Discussion

Adjourned: 3:02 pm MDT