

Meeting Minutes

KLF Library Directors Advisory Group

October 20, 2017

Location: Castlegar Public Library

Time: Friday October 20, 2017

10:00 AM to 3:00 PM

KLF Library Director Attendees: Julie Kalesnikoff (Castlegar, on behalf of Kim Partanen), Taylor Caron (Salmo), Beverley Rintoul (Rossland), Eva Kelemen (Kaslo), Tracey Thierren (Nelson), Kathryn Foley (Trail), Aaron Francis (Creston), Jim Bertoia (Sparwood), Marie Onyett (Beaver Valley), Susan Rogers (Nakusp), Heather Buzzell (Penticton), Cari Lynn Gawletz (Grand Forks), Mike Selby (Cranbrook), Chris Condon (Midway), Judy Foucher (Greenwood), Jane Jones (Radium), Nicole Pawlak (Invermere)

Regrets: Karin von Wittgenstein (Kimberley), Emma Dressler (Fernie), Diane Andrews (Elkford)

KLF Staff: Melanie Reaveley

1. Introductions were made around the room.
2. Add to agenda as New Business - Jim would like to discuss the criminal record check process. Tracey would like to share information from the ABCPLD meetings and discussions of the operations grant survey.

Motion to approve the updated agenda: Cari, 2nd: Eva. All in favour, carried.

3. *Motion to approve the May 2017 minutes: Jim, 2nd: Cari. All in favour, carried.*

4. Business arising: Discussion and agreement to discontinue the BC Connect line item in the KLF budget and to transfer the funds to the Programming & Promotion line item. We already receive provincial support for ILL/Connect which negates the need to list it in the KLF budget.

5. Correspondence - none.

6. Hiring Committee report. Aaron thanked the committee for their work over the summer to recruit, interview and hire KLF's new Executive Director.

7. KLF Director's report/conversation. Discussion of information gaps for current ED. She has electronic files from GN but not JR. *Motion to document Melanie Reaveley will take possession of JR's old laptop: Heather, 2nd: Kathryn. All in favour, carried.* Discussion of newly constructed libraries: Invermere, Trail and Radium. Possibly hold Spring 2018 meeting in one of these locations, acknowledging that any potential ProD speaker may determine location.

Heather recently spoke with Mari Martin (Libraries Branch), who confirmed there will be no additional funds for individual libraries in 2018. Mari encouraged every Library Director to write the new Minister of Education, Honourable Rob Fleming, highlighting their specific needs.

Tracey attended the October 12-13/17 ABCPLD meetings. The survey they have produced is closed to the Ministry at this time. There will be a vote at the spring ABCPLD meeting whether to share the report with Ministry. Tracey encouraged LD's to please complete the survey. Discussion of the operational grant and how to stress its' essential nature: equate it to one aspect of each libraries' budget line. Tracey explained that Mari is looking for information on how funding impacts libraries, and that this information is useful to Libraries Branch staff. Letter templates can be found on ABCPLD website. Library Directors were encouraged to write and ask for additional funds for public libraries - not just schools.

8. Libraries Branch Report - Denise McGeachy. Denise spoke to year one of the Libraries' Branch Strategic Plan, using statistics (outcomes and outputs) for libraries to tell their story, the history of funding and current allocations, Library Branch outcomes, the current connectivity survey, and other topics. If anyone would like to refer to Denise's powerpoint presentation resent, it was sent to everyone on October 20/17.

9. Programming Share with Laura Zaytsoff, Castlegar Librarian. Laura demonstrated their programming robots Dot and Dash and answered questions. This led to a STEAM programming round table conversation.

10. Castlegar Library tour led by Julie Kalesnikoff.

Election of LDAG Chair and Vice Chair. This was not done at the May 2017 meetings. *Motion: for the current Chair (Aaron Francis) and Vice Chair (Cari Lynn Gawletz) to remain in their positions until Spring 2018: Nicole, 2nd: Heather. All in favour, carried.*

11. Print Disabled Patrons - Aaron led the conversation about the strengths and weaknesses of CELA and NNELS, Daisy Readers, Braille for children, etc. Good information shared, along with discussion of patron preferences.

12. KLF draft 2018 budget - Melanie opened this conversation and welcomed Library Directors to share their priorities for programming/promotion and professional development/education support from the KLF. Library Directors would like KLF support in 2017 to purchase STEAM equipment, and in 2018, for the KLF to offer professional development to assist the Library Director's develop and offer STEAM programming. Melanie to develop a funds allocation formula that includes a base amount for each member library (\$200) and additional funds based on population. *Motion: Using KLF's 2017 programming and promotion funds, every member library will be allocated \$200 to purchase STEAM equipment, using the STEAM equipment list as a guide: Cari, 2nd: Heather. All in favour, carried.*

Discussion of KLF professional development funds. Preference of Library Directors was to roll the 2017 funds over to 2018. *Motion: for a committee to be formed to ensure thoughtful use of*

professional development funds: Heather, 2nd: Susan. All in favour, carried. Volunteer committee members include Tracey, Heather, Nicole, Taylor and Melanie.

13. SRC - brief discussion.

14. KLF operations conversation - Spring Break programming, decreasing frequency and varied popularity of author visits, partnering with other organizations, status of youth card project, and professional development topics.

15. Roundtable discussion - ran out of time

16. New Business - Criminal record check - Jim lead the conversation. It was confirmed that public libraries still need to ensure employees and volunteers complete a criminal record check before employment can begin. For more information, see either the RCMP site <http://bc.rcmp-grc.gc.ca/ViewPage.action?siteNodeId=29&languageId=1&contentId=218> or the Public Safety ministry <https://www2.gov.bc.ca/gov/content/safety/crime-prevention/criminal-record-check/online-service>

Motion to adjourn the meeting at 2:55pm: Cari, 2nd: Jim. All in favour, carried.