

# Library Directors Advisory Group Minutes

8 May 2015

Location: Manual Training Centre, Cranbrook Public Library

Attending: Taylor Caron, Ursula Brigl, Bev Rintoul, Eva Kelemen, Heather Maisel, Karin von Wittgenstein, Diane Andrews, Nicole Pawlak, Aaron Francis, Judy Foucher, June Stockdale, Kathryn Foley, Jim Bertoia

Call to order – 10 am MDT

1. Introductions
2. Programming Box exchange – Geography box distributed
3. Motion to accept Heather Maisel as Chair, Aaron Francis as Vice-chair: Jim Bertoia/June Stockdale, approved.
4. Regular Business Meeting
  - a. Additions to/Approval of Agenda: Ursula Brigl/ Bev Rintoul, approved
  - b. Approval of Minutes: October 2014 Meeting Heather Maisel/ Arron Francis, approved
  - c. Business arising from minutes:

- Dell computers - good pricing requires agreement on model and type of computer. Recommendation from the Co-op is to buy up to the minute computers and software for staff, then cycle older staff computers to the public.

Cranbrook will be purchasing in a lease to own arrangement 12 new computers in early 2016. CPL does 'lease to own' to maintain a constant line item in their budget.

Works out to \$700/month or ~\$54 per month per computer over 36 months; may get better pricing with more computers.

Ursula will advise when she will be working with Dell rep on purchase. Interested KLF libraries include Castlegar, Trail, Sparwood, Elkford, Salmo and Greenwood. Joanne will advise other Federations of this opportunity.

- Kootenay Connect update - At the October 2014 meeting, there was a motion to explore including COTR. Conversations with Mari at LB indicate this is not simple, but not impossible. There is a meeting at the BCLA Conference to discuss how to make Sitka ILL work between federations and other sectors. There may be some post-secondary political issues involved. It is unclear how/if COTR would be compensated for lending to public libraries. COTR has not been contacted yet.

Ursula is exploring interest from other non-Sitka libraries in working on bridging software for Sitka to other standards based systems.

Question: are there other Sitka libraries that do not have Federation wide sharing via Connect? Yes—Sea to Sky libraries in InterLINK do not use Connect for resource sharing.

- Survey Tool – KLF libraries now have the option to use FluidSurveys or SurveyMonkey. Consider using FluidSurveys if sensitive info is involved— servers are hosted in Canada. Login and PW available from Joanne.
5. Strategic Plan: Draft plan was circulated to all member boards; no issues brought forward in the draft plan. Suggest that all acronyms be spelt out on first time use. Strategic plan to be part of all LDAG agendas for discussion and review of the ‘how’ of the implementation.
  6. Speaker Tours: not gone very well this year: Nikki Tate, Mark Forsythe and Greg Dickson (F&D) all had good attendance. F&D tour was much more limited for participation than expected. Sanford Osler with “Canoe Crossing” had mixed attendance. Still waiting to hear if Canada Council will support Vicki Grant tour. School ones go well. Need to think about value of the tours and what/how to arrange for next year.
  7. Libraries Branch update:
 

Education Transformation – incorporates recognition that significant learning happens outside of the school. Libraries have a role to play in this process

Professional Learning Day – on “Effective Teams” is sponsored by the Libraries Branch and being offered at Beyond Hope. If successful and well received, the same workshop may be available in the KLF in conjunction with the fall LDAG meeting.

Shared Services Project – is a joint effort by the Ministries of Education and Advanced Education. Project was announced in April 2014. During 2015, there has been cross sector consultation on shared services (what, how). Identified opportunities will be implemented in 2016 and then reviewed in 2017.

For more detail, please see end of these Minutes.
  8. Provincial Library Advocacy project: June Stockdale reported on the library advocacy project for the whole province, led by a committee of the ABCPLD. This group have developed a document for the Minister of Education to talk about libraries and how they can/do support Ministry goals; may lead to vision statement from public libraries. Current version is missing input from smaller libraries. Document will be sent out to library directors for further feedback and comment.
  9. Now that OBOK has run its course, should we consider a new project to highlight and support local authors?
    - i. East-west reading challenge:
 

Some libraries are interested. Committee to discuss – Nicole, Heather, Kathryn, Ursula and Taylor
    - ii. Literary maps:
 

Please see here - <http://pwp.vpl.ca/literarylandmarks/about/> . This project is a partnership project between BC BookWorld and the VPL.

There is some interest in the project for the Kootenay region. – Joanne to follow up with Anne DeGrace, Castlegar co-op student, Bev, Eva, Nicole. BC BookWorld may support.

10. Films in Libraries PPR License renewal sign-up. – Please contact Ursula by Friday, June 5 (noon) if you want to have a license for your library.

11. Round Table:

<b>Library</b>	<b>Exciting Thing</b>	<b>Challenges</b>
Creston	Children's area renovation	Space
Salmo	Check out a volunteer for Volunteer's Week	Expansion challenges
Elkford	Vacant Church for new library	Vacant Church for new library
Sparwood	Spring break domino day, purple day for epilepsy awareness	building issues – roof - challenges getting contractors to address problems.
Rossland	Partner with Strongstart for 3-5 year old story time Now have a huge 0-30 month story time	budget cut by 5% projected to be cut more.
Kaslo	\$90,000 bequest plus \$5,000 for infrastructure development	best use of bequest, how to use the existing space
Trail	referendum for new library passed; board chair citizen of the year for Trail/Warfield	raising money for new library
Castlegar	Renovations in the basement	dealing with library book discards which don't sell too well in book sales.
Invermere	April Fools – colour cataloguing	Getting into new community facility
Greenwood	Great Book Debate and Reading Link Challenge	Space, new office for Judy, funding
Libraries Branch	New Boss	New Boss
Kimberley	Writer in Residence – Jordan Zinovich	BC Employment Centre moved into library space.
Nelson	New greeting cards & a new cookbook for 2015	Residents in unserved area continue to be a challenge

Library	Exciting Thing	Challenges
Cranbrook	Community Outreach Coordinator keeping things hopping. Example of this work is new collection of cake pans for lending.	90 <sup>th</sup> Anniversary Gala

12. 1:00 – 4:00 pm: Training plan development; facilitated discussion with Ingrid Liepa. Please see attached report.

13. Next meeting - TBA

14. Adjourn

- **Libraries Branch Update**

- *Provincial Priorities for Libraries for 2015 Grants are:*

- **A focus on equitable access** to library services for all British Columbians, including efforts to extend library service, both physical and digital, to under-represented populations (ex. Aboriginal, print disabled, and immigrants).
    - **Increased supports for education transformation.** Libraries, as key partners in providing supports to students and parents outside of the classroom, should continue organizing and collaborating on community-based, personalize learning opportunities for all learners which allows them to realize their full potential in reaching personal goals.
    - **Support for the BC Jobs Plan by improving outcomes for job seekers in BC.** Specifically, libraries should focus on tools, programs and essential literacy supports that help your community explore new skills and employment options, leading them to be successfully “first in line” for job opportunities for today and tomorrow.
    - **A focus on collaboration between libraries and other partners.** For example, the development of shared service models and resources which extend or improve seamless access.

- Staffing

- In the midst of holding a competition for both the Director position and then for the Data coordinator.
    - Continue to email myself and Mari for consulting questions, or look to the Commons for information
    - And for now email Allan Carlson about Annual Stats

- Where you can find us this year

- BC Library Conference (session)
    - BCLTA Conference (session)
    - Beyond Hope (session and Professional Learning Day)

- **Shared Services**

- Builds on the collaborative nature of the sector to promote greater coordination and enhance programs and services
- Improve public access to academic research and other digital resources across the province
- Increase opportunities for libraries to work across traditional borders
- 2014 announcement – 2015 will be for conversations and consultations – 2016 implementation – 2017 review
- Further information can be made available through a teleconference, with a more formal presentation
- **SOFI (new process)**
  - <http://commons.bclibraries.ca/sofi/>
  - Q&A sessions were held earlier this week and it gave us a chance to give an overview of the new process which will hopefully make this whole thing a bit easier. For those who have done it for years, your feedback and suggestions will be much appreciated.
- **Annual Stats**
  - Delayed this year for various reasons... hiring
  - The instructions for what you need are already on the Commons (very extensive page with lots of information), so prep work now will be a good idea. All SITKA and electronic resources information will be pre-loaded for you.
- **Professional Learning**
  - Professional Learning Day at Beyond Hope, if this session is successful and there is interest we will look at ways to host another one for some of the other areas in the Province. INTERLink has also been able to offer this session to their member libraries.
  - The Commons page continues to be updated monthly with webinar offerings (on behalf of the BCLA Continuing Education Committee)
  - Further exploration and avenues to support some of our partner groups with Professional Learning activities, offerings, and assessment projects
    - The Branch has provided resources to the North East, North Central and Kootenay Federations to expand and deliver, to all libraries in BC, their professional development and learning series for library directors, senior management staff and library service staff. The program will consist of reading resources for selected topics supported with asynchronous and synchronous conversations about each topic. The participants will be separated into streams so that groups are limited to about 15 participants each; there will be six topics per stream. Cheryl Stenstrom will provide professional guidance for the topic delivery and facilitation of the conversations. In some instances, there may be guest facilitators.
    - The Branch has provided resources to the BCLA to spearhead a Professional Learning Assessment project which will articulate the professional development and training needs of the BC library community. The project will focus on two areas of research:
      - Environmental Scan of existing training or educational opportunities within the province and outside the province;
      - Assessment of learning needs of librarians and library staff across the province.
- **Provincial Library Grant Reports**

- Great Q&A sessions were held leading up to the due date
- By the due date we received all but a small handful of them – that’s a record!!
- Will be spending time after Conference season to go through them and will build a ‘reflections report’ from what we have learned in regards to the Provincial Priorities that were aligned for that year
- All reports are and will be listed on a public page on the Commons. We have a page for 2012, 2013.
- **Outlook**
  - The branch is working with ELN to be able to provide better support for the tool as it is, to meet the level of troubleshooting required by our users