

Kootenay Library Federation
Inaugural Meeting Minutes
25 March 2015

Location: by teleconference – call 1-877-353-9184 and enter participant ID: 8114805 #.

Date: Wednesday, March 25, 2015

Start Time: 6:33 pm PDT, 7:33 pm MDT

Attendance:

Trustees: Don Berriault, Beaver Valley, Chair; Kay Hohn, Salmo, Treasurer; Greg Bradley, Kimberley; Chris Ingles, Nelson; Shane Fox, Penticton; Ellen Watters, Kaslo; Fred Stevens, Cranbrook; Jackie Letkeman, Castlegar; Norm Funnell, Invermere; Martin Domeij, Grand Forks; Shawn Whitelegg, Greenwood; James Heavey, Fernie, Colleen Jones, Trail,

Librarians: Eva Kelemen, Kaslo; Avi Silberstein, Grand Forks; Jim Bertoia, Sparwood; Judy Foucher, Greenwood; Marie Onyett, Beaver Valley; Heather Maisel, Castlegar; Taylor Caron, Salmo; Susan Rogers, Nakusp

Regrets: Linda Farynowski, Creston, Ursula Brigl, Cranbrook, June Stockdale, Nelson

Libraries Branch – Cindy Ralph

KLF: Joanne Richards, Director (Minutes)

Procedural note: approval of all motions was assessed by asking attendees – “Anyone opposed to this motion?”

1. Additions to the Agenda/Approval of the Agenda. Motion to approve: Shawn Whitelegg. Second: Fred Stevens. Approved.
2. Approval of the minutes of March 2014 Inaugural meeting. Motion to approve: Jackie Letkeman. Second: Shawn Whitelegg. Approved.
3. Receipt/approval of 2014 Financial Statements. Motion to not accept, at this time, the Notice to Reader statements prepared by Pinnacle Accounting: Kay Hohn. Second: Shawn Whitelegg.

Discussion – Discrepancy between Simply Accounting statements and Pinnacle statements is small. Review of the statements, particularly the Revenue and Expense, shows internal inconsistencies which have not been adequately explained. Joanne directed to follow up with Pinnacle.

Approved.

Motion to approve and accept Simply Accounting statements for FY 2014 at this time: Kay Hohn. Second: Fred Stevens. Approved.

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4. Appointment of the auditor. Motion to table the appointment of the auditor: Kay Hohn. Second: Shawn Whitelegg. Joanne to explore options.
5. Approval of 2015 budget. Motion to approve the 2015 KLF budget: Kay Hohn. Second: Norm Funnell.

Comments:

Funding for Common ILS, cataloguing support position contingent on approval of similar intent from North East Library Federation. Approval expected in a couple of weeks.

Not all of the \$40,500 is for cataloguing support. There is allowance to provide \$15,000 to further support KLF libraries in delivery of the Kootenay Connect program.

Correct notation for deficit budget.

Approved.

6. Receipt of Director's Report for filing. Motion to receive: Jackie Letkeman. Second: Shawn Whitelegg. Approved.
7. Announcement of KLF executive:

Jackie Letkeman – Chair
Martin Domeij – First vice-chair
Don Berriault – Treasurer
Linda Farynowski – Second vice-chair
8. Approval of signing authority – Joanne Richards, Gloria Currie, Don Berriault, Marie Onyett
Motion to approve signing authority: Shawn Whitelegg. Second: Kay Hohn. Approved.

Announcements:

Next KLF Board meeting will be on Saturday, May 9th at the Kimberley Conference & Athlete Training Centre.

Next LDAG meeting will be on Friday May 8th at Heidi's Restaurant (in the Hideout) in Cranbrook.

Both meetings start at 10 am MDT.

Adjourned Motion to adjourn: Fred Stevens

Time: 7:14 pm PDT, 8:14 pm MDT

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