

Kootenay Library Federation
Board Meeting Minutes
30 April 2016

Creston Ramada Hotel

Attending:

Trustees: Jackie Letkeman, Chair, /Castlegar; Don Berriault, Treasurer, Beaver Valley; Martin Domeij, 1st Vice chair, Grand Forks; Glenda Newsted, Sparwood; Daneve McAffer, Invermere; Heather Davidson, Nakusp; Sharon Block, Nelson; Fred Stevens, Cranbrook; Karen McDonnell, Trail; Shawn Whitelegg, Greenwood; Joe Johnston, Kaslo; Catherine Spence, Rossland, Laurie Riehl, Creston; Jane Thurgood-Sagel, Radium

Library Directors: Jane Jones, Radium Hot Springs; Eva Kelemen, Kaslo; Ursula Brigl, Cranbrook; Kathryn Foley, Trail; Susan Rogers, Nakusp; June Stockdale, Nelson; Diane Andrews, Elkford; Heather Buzzell, Penticton; Aaron Francis, Creston; Emma Dressler, Fernie

KLF: Joanne Richards, Lori Rieberger

Call to order: 10am

Professional Presentation by Smitty Miller, Librarian at Fraser Valley Regional.

Regular Meeting Agenda – 11:37am

1. Additions to /Approval of the Agenda

- Heather Buzzell will give an update on the BCLA after New Business, Motion to approve as amended: Karen McDonnell. Second: Martin Domeij. Carried.

2. Approval of October 2015 minutes, change Jackie from Vice Chair to Chair,

Motion to approve as amended: Heather Davidson. Second: Fred Stevens. Carried.

3. Committee Renewal:

a) Finance ~ Don Berriault Treasurer, Marie Onyett and Heather Maisel

b) Policy ~ Don Berriault, Martin Domeij, Eva Kelemen

4. Correspondence – None.

5.

a) Treasurer's Report: Distributed prior to meeting. Motion to approve statements as distributed: Don Berriault. Second Shawn Whitelegg. Carried.

b) Business carried forward from Inaugural Board Meeting re: appointment of a professional accountant to prepare a compilation review (notice to reader). Motion to appoint Yule Anderson as Professional Accountant. Motion: Don Berriault. Second Fred Stevens. Carried.

c) Funding not yet received from Library Branch. Letter of inquiry sent, reply that grants coming out late May, early June.

d) Reserve Fund Policy – Working on this policy for Fall meeting approval.

6. Reports:

a) Chair ~Jackie

-Moving forward with the interview process for the KLF director position. Hope to finalize hiring by early June.

b) LDAG ~ Aaron

-Motion passed discussion on Zone Connect with libraries across BC. All KLF libraries on Sitka expressed interest in joining. First call for interest is June.

c) KLF's Director's report ~Joanne (distributed prior to meeting)

Continue to work from KLF Strategic Plan as evidenced by Staff training initiatives, Consortium purchasing, SRC training, Author Tours

d) Libraries Branch ~ Joanne (distributed prior to meeting)

-Provincial Strategic Plan to start in June with the Plan hoping to be set by the Fall.

-Would like input from all Public Libraries, opportunity to respond to this request coming out shortly.

7. New Business: Libraries are encouraged to participate in any opportunities to inform and share thoughts about the new Provincial Strategic Plan for Libraries.

8. Other Business:

-Programming Boxes ~ Libraries were asked to please take a box back with them to help with storing them and also use them.

-Joanne and Lori will review the use of the boxes and look at creating a new policy.

9. Round Table:

Library	Success	Challenge
Grand Forks	Upgraded HVAC system, upgraded lighting=good cost savings.	Gaining new board members.
Beaver Valley	New furniture purchased.	Getting new outreach program started.
Nakusp	Garden project completed.	Friends Group hesitant to participate/help in events (see footnote)
Creston	Strategic Plan complete	Funding

Radium	Rebranding of town including library with new bags, membership cards, now feel more included in community.	Space limitations.
Sparwood	Sense of improved awareness in the community with increase support for fundraising. New positive working relation with CAP.	Putting new roof on library. Interesting city policy – no elected representatives or employees can serve on community boards.
Trail	Italian Internment Exhibit well received by community.	Budgeting cuts = cuts to open hours and staff.
Kaslo	Renos of library are finished. Compilation of library history going back 90 years is now complete, thanks to Eva.	Space limits. Funding limits.
Nelson	RDCK has now built an inflationary increase of 2% per annum into the budget.	Working on board succession. Need 4 new trustees, so have started the process.
Rossland	Recognized for good service to transient population created by ski hill industry. Have 4 new board members.	4 new board members coming up to speed.
Cranbrook	Successfully established an endowment fund for the library. Raised \$10,000 in one year. Gala anniversary event still resonating in the community.	Working on new patron centric collaborative decisions for services. Challenging process.
Fernie	Fernie Book Bike services are expanding. ½ time last summer. Will be full time this summer.	New board member as Chair.
Elkford	Received CBT grant to refurbish children's area. Purchased new furniture and some tablets.	Library located in rec centre with swimming pool. The management turned off the dehumidifier as cost

		saving measure. Now have excess moisture in library/building.
Greenwood	Fundraiser quilt almost finished as is custom made book bag. These items are raffled.	Bathroom renovations are continuing.
Penticton	Working with winery to have a library wine label in the fall.	Funding adjustment forced Sunday hours cancellation. Discussion of relocating library continues.
Castlegar	New Strategic Plan is finished.	Basement renovations included in the plan, but funding not in place.

Footnote: Add to agenda for October 2016 to have training/speaker on the topic of how to find and motivate people for Friends/Trustees.

10. Heather Buzzell, past president of the BCLA and chair of the BCLA awards committee announced Joanne Richards, KLF Director, had been nominated for and received the Achievement in Library Service Award.

Jackie presented Joanne with a retirement gift and best wishes from the KLF Board. Other gifts were presented. Best wishes and a standing ovation given to Joanne by all in attendance.

Next meeting – Tentatively set for October 15th, 2016

Adjourned 1:49pm.