

## LIBRARY DIRECTORS ADVISORY GROUP MINUTES

April 29, 2016

**Location:** Creston Public Library

**Attending:** Heather Maisel, Castlegar; Jane Jones, Radium Hot Springs; Beverley Rintoul, Rossland; Cari-Lynn Postnikoff, Grand Forks; Marie Onyett, Beaver Valley; Eva Kelemen, Kaslo; Ursula Brigl, Cranbrook; Kathryn Foley, Trail; Susan Rogers, Nakusp; June Stockdale, Nelson; Diane Andrews, Elkford; Nicole Pawlak, Invermere; Heather Buzzell, Penticton; Aaron Francis, Creston; Emma Dressler, Fernie, Taylor Caron, Salmo

**KLF:** Joanne Richards, Lori Rieberger

Call to Order: 10am

1. Introductions
2. Program Box Exchange

Still some glitches to work out when placing a hold. Discussion on how to allow non-Sitka libraries to view boxes and place holds. Lori to follow up with Sitka.
3. Election of LDAG Chair and Vice Chair:

Aaron Francis of Creston agreed to Chair.  
Cari-Lynn Postnikoff of Grand Forks agreed to Vice Chair.
4. Regular Business Meeting
  - a. June added BC Library Co-operative to agenda. Motion to approve, as amended: Heather. Second: Taylor. Carried.
  - b. Approval of minutes- Motion to approve: Heather. Second: Susan. Carried.
  - c. Business arising:
    - i. Dell Computers - Ursula reported that Dell needed a large (100) volume of computers to offer a significant discount. Dell Rep. info will be emailed to all libraries.
    - ii. Survey Tool - Joanne reported that the KLF will use Survey Monkey for its survey tool as it is the most cost efficient. No change to package of analytical tools.
    - iii. Kootenay Connect Update - All libraries indicate that this system is working very well for patrons and staff. It is very quick for patrons and streamlines work for staff. Joanne reminded all to email positive

comments to Library Co-op. Reminded also to send **One book in one bag**.

Connect Zone BC discussed. KLF libraries could join with 26 other libraries in the Provincial Connect Zone. There was discussion on sustainability for this service from province in future. Call for interest to join is in June.

MOTION by Heather Maisel for all Kootenay Connect Libraries to accept the 'Expression of Interest from Sitka' (expected June 2016) to join the Connect Zone. Second: Bev. Carried.

5. Libraries Branch Update ~ written submission from Libraries Branch shared by Joanne Provincial Strategic Plan starting in May with the plan to be ready by Fall. A reminder from June that all that Libraries need to have voices heard and need to participate as able.

6. KLF Strategic Plan Review

Successful in meeting collaboration and training objectives.

Author/Speaker tours going well for summer. Other tours on hold until Fall

SRC training ~ hoping to have two sessions to accommodate East & West Kootenay and to be held earlier so that trainees have more time to absorb and apply what they learn.

On-Line training at Royal Roads feedback good.

Conversation has also been started with SOLS (Southern Ontario Library Services) to explore BC Libraries participating in SOLS training. This includes training similar to the old Community Librarian training program.

7. Training Plan Review

Q. Suggestions for Training?

A. Staff training days are valuable, worked well in the Fall 2015.

KLF conferences are enjoyed and valued by library staff. Joanne added that the participant numbers need to be high, in order to be cost efficient and worthwhile.

Suggest there needs to be 100 attendees from across the federation, staff, directors and trustees.

TOPS training valued

Info People training, good resource.

June added that it would make sense to track the education that staff has taken to verify that it has remained relevant and recognizable.

Consistent , accredited training is most valuable

8. WIM order procedure.

KLF co-ordination of orders for these AV supplies no longer makes sense because of higher Canada Post rates and the labour of sorting orders. After the current order (April 2016), libraries will be responsible for placing their own orders for materials directly with WIM.

9. Films in Libraries - PPR License renewal:

Ursula asked for names of libraries who want to join in and she will send in the request. She will contact libraries who are not at the meeting.

10. KLF Reserve Funds and Planning for 2016-17

Factors influencing planning for the next 12 to 18 months:

- Staffing Change. The KLF is currently active in finding a new director.
- Accumulated reserves on the balance sheet; to be discussed with the Treasurer/Board. Suggest that there be reserves designated to contingency operations, library development (author tours, some training) and opportunities fund (this may be used for bigger training initiatives, like conferences).
- It is important at this crossroad, and considering Provincial planning, to consider new directions
- Can libraries do more to support the education system? What would this look like?
- Q. Youth Card, Where do we stand? A. Not sure at this time; for new director to work out?
- Other ideas:
  - \* more training in the change of technology, broader approach
  - \*Funding to go into school system
  - \* Internet safety courses
  - \*Program ideas that will support non-formal learning programs
  - \*KLF could provide a grant to move libraries to shelf ready materials

LIBRARY	EXCITING	CHALLENGE
Nakusp	Puppet Program.	Low participant numbers for events.
Invermere	New space in 60 weeks in the new Community Facility.	Open positions on Board to fill.
Rossland	Columbia Basin Broadband is using Library property to hold its box.	Cut in funding.

KLF -Joanne	Travelling to Europe for 3 weeks.	Tai Chi.
Creston	Recycled furniture from federal gov has provided 37 pieces of good quality furniture for the library.	Public printer with coin box to work with public networking computers. Any suggestions?
Nelson	Staff restructure created 1 additional full time position and added hours to other positions.	Staff retiring.
Elkford	Board members have done some programming that was well attended.	Internet service.

Beaver Valley	Preliminary stages partnering with Food Bank to deliver books.	Staff taking advantage of courses offered.
Grand Forks	70th Anniversary contest for new Logo.	Union putting out resistance to some partnerships.
Radium Hot Springs	Community fundraising event. All funds went to the Library.	Space.
Cranbrook	Capitalize on increasing profile from last Anniversary. Partner with seed library.	Realign staff so more programming events occur.
Salmo	Success of expansion = more programs, more new patrons, stats are up.	Staff feeling over worked.
Penticton	New Staff. Library label with winery.	Low funding. Closed Sundays.
Fernie	Managing community expectations.	Having to temporarily turn down some community requests.

Castlegar	Completed new Strategic Plan which includes renovation of the basement.	CB Broadband put a cap on internet use; trying to find a cost effective solution
Kaslo	Reading program with tutor is starting. Celebrating retiring board member.	Space, trying to accommodate groups.
Trail	Design for new building ready but not publically available.	No public input in building design. Budget has been cut= staff and hours cut.

Joanne has discarded shared Federation Book Club Set items.

Q. Does any Library want these?

A. Joanne will try to email details of collection to all libraries later this summer.

Next meeting: October 2016

Meeting Adjourned 2:24pm.