



The purpose of the Kootenay Library Federation is to facilitate collaboration between member libraries, in order to foster and promote equitable and outstanding library services.

Board Meeting Minutes

Location: 2110 1 Avenue, Rossland (St. Andrew's United Church hall), 250-608-4490

Time: Saturday April 13, 2019
10:00 AM to 3:30 PM

KLF Board Attendees: Anni Holtby (Nelson), Shawn Whitelegg (Greenwood), Daneve McAffer (Invermere), Connie Beranek (Sparwood), Jane Thurgood Sagal (Radium), Joanne Beetstra (Trail), Frank Longo (Fernie), Marilyn McKinnon (Nakusp), Mary Kierans (Grand Forks), Laurie Riehl (Creston), Catherine Spence (Rossland), Mindy Smith (Beaver Valley), Janet Pierce (Salmo), Ellen Watters (Kaslo), Gail Wakulich (Cranbrook), Jill Seaborn (Castlegar)

Regrets: Elkford KLF rep, Cathie Kearns (Kimberley), Pamela Dyrda (Midway), Shane Fox (Penticton)

KLF Staff: Melanie Reaveley, Executive Director

KLF Library Director Attendees: Kimberly Partanen (Castlegar), Ursula Brigl (Cranbrook), Sandra Takenaka (Elkford), Cari Lynn Gawletz (Grand Forks), Yelena Churchill (Greenwood), Jackie Barber (Nakusp), Jacqueline Wagner (Radium), Beverley Rintoul (Rossland)

Guest: Adrienne Wass, Libraries Branch

Meeting was called to order at 10:25 am

1. Consent Agenda
 - a) Minutes of October 13, 2018 meeting (attached). Correction needed Jackie Carter to Jackie Barber.
 - b) Report – Chair (attached)
 - c) Report – Treasurer (attached)
 - d) Report – Executive Director (attached)

Motion to remove the Treasurer's report from the consent agenda moved by Jill Seaborn, seconded by Gail Wakulich. All in favour.

Motion to accept the Treasurer's report moved by Shawn Whitelegg and seconded by Janet Pierce. All in favour.

Call for Finance Committee members. Shawn Whitelegg and Frank Longo volunteered along with Janet Pierce (Treasurer, KLF Executive Director, and LDAG Chair [ex-officio]).

2. LDAG Chair report, Cari Lynn Gawletz

- The LDAG Chair & Vice-Chair elections were held yesterday, Cari Lynn Gawletz and Ursula Brigl will continue in their respective roles.
- ProD with Kim Bater of Columbia Basin Trust was good. Each LDAG to have half-day ProD going forward.
- Discussions included member libraryies' Board advocacy for funding.
- Phone call with BC Libraries Coop re: Sitka integrated library system (catalogue). It was a discouraging conversation and there was agreement about collectively sending in support tickets for challenging situations. KLF Board could become an advocate for improving Sitka.
- Discussion about the CBT Community Technology grant. Melanie to organize a phone call with LD so they can support each other in this work.

3. Libraries Branch presentation, Q & A – Adrienne Wass

- Explanation of the commitments and priorities of the Libraries Branch, as well as what guides their work.
- Libraries Branch also supports library Board professional development and education through BC Libraries Trustee Association through the Trustee Orientation Program workshops and the upcoming BC Libraries Summit (part of BC Library Association conference in Surrey, May 2019).
- Their strategic plan includes enhancing library board governance and working towards improving internet connectivity access throughout BC through funding to federations.
- Beyond Hope conference is good for Library Director professional development.
- Libraries Branch website has been recently updated and contains useful resources and good information. Their updated strategic plan will be uploaded once approved. KLF Board and Library Directors were encouraged to visit their website at <https://www2.gov.bc.ca/gov/content/sports-culture/arts-culture/public-libraries>
 - o Despite the url address, the Libraries Branch is now within the Ministry of Education.
 - o It is easier to do a Google search for Libraries Branch.
- A lively session with questions and discussions about stagnant funding for public libraries followed. Libraries Branch staff explained it is not their role to advocate for increased funding on behalf of the public libraries. The correct avenue is through local MLAs, the BC Library Trustees Association (<https://www.bclta.ca/advocacy/>), local library Boards, etc.
 - o Libraries Branch is available to help Library Board members and Library Directors with Library Act interpretation, governance support, statistics, and community partnerships. Please ask Libraries Branch staff if you have any questions.

4. Board evaluation group exercise – Anni

LUNCH & tour of Rossland Public Library
1pm Executive Committee gathering

1:30 PM to 3:30 PM

5. KLF Strategic Planning session (2019-2022) – Daneve

- Recap of the LDAG input in Invermere, and Board work in Radium in October 2018.
- The four key objectives were developed as a collective group and will be maintained.
 - o Funding
 - o Advocacy
 - o Communication
 - o Collaboration
- A strategic plan is different from a business plan.
- Strategic plans are bubbling and alive, which the Board will review every 6 months.
- Vision = desired future. Becomes part of advocacy. It gives us passion about what we do.

Collective Board and LDAG feedback on draft strategic plan. Executive Director will incorporate this feedback into plan:

- Goal #1-3 Funding sources such as Telus, Cominco, Regional Districts and service clubs (such as Lions.)
 - o Used funds for signage, facilities
- KLF to be aware of what libraries are planning and on the results of received funds
- Objective #1 – could it be separated, a new action?
 - o Increase core funding through advocacy
- Friends of the library bullet / a different or new key strategy?/ move to objective 4 – not a funding focus, but a collaboration focus
 - o KLF to work with the member libraries who have Friends
 - o KLF to provide PD on best practices about Friends groups for member libraries to help their Friends groups
 - o How to address member libraries who do not have a Friends groups
 - o Remove companion meeting idea due to cost
- Goals to be more clearly defined, ie: the KLF will ____, for member libraries
 - o And then, to support the member libraries, the KLF will ...

Objective #2

- Identify key stakeholders, add Libraries Branch
- Sell not tell
- advocacy committee volunteers were Mary Kierans, Joanne Beetstra, Anni Holtby

Objective #3

- Call for volunteers for the communications committee: Daneve McAffer

Closing exercise: How does this help you as you go back to your member boards?

- That we are all going in similar direction

- Clarity and focus
- Hopeful and uniting for member libraries
- Unified voices at the table, can speak it to member libraries, and see if it rings true
- Core funding conversations helpful regarding advocacy

Closing comment regarding the Fall KLF meeting:

We will revisit the KLF vision statement. A vision statement should be passionate, quotable and it describes how we want our organization to be considered. In the meanwhile, please think about the kind of vision we need to drive the KLF forward.

6. Adjournment of meeting at 3:10pm moved by Anni Holtby and seconded by Daneve McAffer. All in favour.

DRAFT